

Executive Committee

Draft Agenda

Wednesday, 20 September 2023 (15:30 – 17:00 CET)

Copa Cogeca (Meeting Room A), Rue de Trèves 61, 1040 Brussels

Interpretation in EN, ES, FR

Coffee break

15:30 Welcome from the Chair, Yobana Bermúdez

15:35 Adoption of the agenda and of the last meeting's minutes (03.07.23)

15:40 Action points

- State-of-play of the action points of the last meeting - information

15:45 Membership of General Assembly

- Endorsement of new member Irish Fish Producers Organisation (IFPO) from Ireland
- Endorsement of new member Union du Mareyage Français (UMF) from France

16:00 Working Groups

- Reporting by Julien Lamothe, Chair of Working Group 1
- Reporting by Pierre Commère, Chair of Working Group 2
- Reporting by Benoît Thomassen, Chair of Working Group 3

16:15 Secretariat

- Decision on the structure of the Secretariat

16:30 Statutes

- Approval of modifications to the Statutes, in accordance with the Code of Companies and Associations of Belgium

16:35 Seat

- Approval of the transfer of the seat of the association

16:40 Reimbursement Rules

- Approval of update to the guidelines on reimbursement of travel expenses and subsistence allowances

16:50 AOB



16:55 Summary of action points

17:00 End of meeting

DRAFT



Annotated Version

Type	Item	Background	Purpose	Documents
Decision	Membership	The Irish Fish Producers Organisation (IFPO) and the Union du Mareyage Français (UMF) submitted membership applications. Under the terms of Article 2(h) of Annex III of the CFP Regulation, Member States shall agree on the members of the General Assembly. An endorsement request has been sent to the national authorities. In line with the rules of procedure, the Executive Committee shall endorse new nominations of membership.	Decision on endorsement of the Irish Fish Producers Organisation (IFPO) and of the Union du Mareyage Français (UMF) as new members of the General Assembly.	<ul style="list-style-type: none"> - IFPO Website - UMF Website
Information	Working Groups	Under the structure of the MAC, there are three Working Groups with different areas of responsibility.	Reporting by each Chair on the work of the Working Groups.	
Decision	Secretariat	In line with the Rules of Procedure, the Executive Committee shall appoint and dismiss the Secretariat. The current services contract, which followed a tender procedure, will conclude on 30 September 2023. At the 8 June 2023 meeting, it was agreed, as an action point, that the Chair would prepare different proposals on the structure of the Secretariat. Following a recruitment procedure by an Evaluation Committee, the Executive Committee approved the candidate selected for the Secretary General position. A call for tender was launched to contract administrative and financial support services to assist the Secretary General.	Taking into account the evaluation by the Evaluation Committee, decision on the administrative and financial support positions.	<ul style="list-style-type: none"> - Call for Tender
Decision	Statutes	The MAC has legal existence in Belgium. Due to a legislative revision of the Code of Companies and Associations of Belgium, the Statutes must be updated.	Approval of the update to the Statutes.	<ul style="list-style-type: none"> - Statutes - Draft Statutes (via email / Members Area)

Decision	Seat	<p>The MAC has legal existence in Belgium. Presently, as the Secretariat is entirely outsourced, the MAC shares the legal seat with EBCD (Rue de la Science 10, 1000 Brussels). As the Secretary General position will no longer be outsourced, it would be more appropriate for the MAC to have its own seat. The solution proposed is “Virtual Office” (business address, mail handling, local telephone number, live receptionist, access to shared workspace) at Regus EU Commission.</p>	<p>Approval of the transfer of the seat of the association.</p>	
Decision	Reimbursement Rules	<p>The original reimbursement rules of the MAC foresaw a 100 EUR flat rate per night payable to members where an overnight stay is required. At the 27 January 2023 meeting, there was agreement to raise the flat rate. In the context of the lump-sum approach, the Commission provided to the AC Secretariats new guidelines on the management of grants, which proposes higher rates of hotel allowance and daily allowance. At the 30 March 2023 meeting, a first draft of MAC’s reimbursement rules was considered. It was agreed, as an action item, to await the finalisation of the new financial guidelines of DG MARE.</p>	<p>Approval of update to the guidelines on reimbursement of travel expenses and subsistence allowances, so that these can be applicable under the new operational year.</p>	<ul style="list-style-type: none"> - Draft Guidelines on Reimbursements (via email / Members Area) - DG MARE Financial Guidelines